

OPERATION OSWEGO COUNTY, INC.
BOARD OF DIRECTORS MEETING
44 West Bridge Street, Oswego & Zoom Conference
September 13, 2021

PRESENT:

ANDERSON	HARDY	RANSOM
BROADWELL	HOLST	SHATRAU
BEHLING	McCONNELL	TASCARELLA
CULLINAN	MERVINE	TURNER
EGAN	MURPHY	WEAVER
GRECO	PETER-CLARK	

Ex-Officio: T. Stahl

Staff: L. Michael Treadwell, Kevin LaMontagne, Austin Wheelock, Evelyn LiVoti, Teresa Woolson and Karen Perwitz

Counsel: Kevin C. Caraccioli

Guests: None

President Holst called the meeting to order at 3:06 p.m. President Holst reported that the Notice of the Meeting was posted on the Website and in the Palladium Times on August 31, 2021.

President Holst listed the items in the Consent Agenda and asked if there were any reports in the Consent Agenda that anyone would like pulled out for further discussion. There were none.

CONSENT AGENDA

On a motion by Mr. Egan, seconded by Mr. Mervine, the Consent Agenda Items were approved, as follows: Board of Directors Meeting Minutes of May 10, 2021; Board of Directors Annual Meeting Minutes of July 14, 2021; and the Executive Committee Minutes of August 19, 2021.

SBA CDC Certification of Board of Directors

Mr. Treadwell noted that the annual CDC Certification forms were sent via e-mail and requested they be signed and returned.

SBA 504 Financing

Mr. LaMontagne provided an update on Thunder Island, D&D Logging & Lumber and Great Bear Childcare. He noted that he is working with a few new projects. Mr. LaMontagne reported that the CDC Annual Report for 2020 was filed with the U.S. Small Business Administration.

Financials

Treasurer Peter-Clark provided a review of the financial reports for the period ending June 30, 2021, for Operation Oswego County and for Operation Oswego County Foundation. **On a motion by Ms. Peter-Clark, seconded by Mr. McConnell the financial reports for the months of April, May and June for OOC and OOCF were approved.**

SBA PPP Loan

Mr. LaMontagne reported that the forgiveness application for the \$126,698 PPP loan for Operation Oswego County has been submitted.

CRM Software

Ms. LiVoti provided a review of the comparison spreadsheet. President Holst noted that the Executive Committee recommended the CRM Software option. **Following discussion, on a motion by Mr. Ransom, seconded by Mr. Mervine, it was approved to enter into a contract to purchase the Executive Pulse CRM Software.**

Strategies and Succession Planning Initiatives

President Holst reported meeting with Mr. Wheelock to review the 2017 Camoin Associates Economic Advancement Plan completed in cooperation with the County of Oswego, County of Oswego IDA and Operation Oswego County, Inc. Mr. Wheelock and Mr. Broadwell reported on the follow-up meetings held by CenterState CEO in 2019-20. President Holst noted the need to bring key players back together at some point and that she is reaching out to the possible facilitators identified at the Executive Committee meeting. Board Members interested in assisting in this effort were asked to email the President.

NGI 2021

Mr. Wheelock reported on the competition with 11 full business plans received out of 14. He noted the plans will be bundled for the judges to score by October 9th. Event is scheduled for November 16, 2021 in person at this time.

Economic Development Projects/Initiatives

Mr. Treadwell reported on the Manufacturing Start-Up Facility, which has two funding approvals from Department of State and ESDC. With the significant increase in construction costs the project is on hold seeking additional sources of funds. Mr. Wheelock noted that we are working with C&S Engineering and looking at a possible shell building to have something to market.

Mr. LaMontagne reported on IDA loans for Mother Earth Baby, Hannah's Creations and the Rooftop at Litatro. He reported on the Liland Trade and Radiator Service project for the Riverview Business Park.

Mr. Treadwell reported on the planned 3rd round of CFA applications for ESDC funding, with a possible deadline of September 30th. He noted there was significant funding remaining. To date there has been 22 applications for ESDC CFA funding and 7 (32%) from Oswego County. There have been 127 CFA applications for other State Agencies and 33 (36%) from Oswego County.

Mr. Treadwell reported on the Oswego School District Public Library's \$6 million Civic Facility Bond Financing by the IDA. The Library would like to refinance \$4 million remaining at a lower interest rate. With new regulations, the IDA can no longer issue Civic Facility Bonds, however the IDA did create, in cooperation with the County, the Oswego County Civic Facilities Corporation for this purpose, which was never used. The OCCFC will meet this month. The plan is to utilize this organization to be the refinancing entity for the Library.

Mr. LaMontagne provided an update on the Highland Animal Hospital project for the Village of Central Square. The project is seeking a PILOT Agreement through the IDA.

Mr. Treadwell reported on the Oswego County Industrial Park expansion. The IDA acquired 185 additional acres to expand the Park. A request letter to the County Legislative Chairman to consider funding through the American Rescue Plan Act was submitted.

Mr. LaMontagne reported on Kathy's Cakes & Specialty Treats which recently moved to Volney and purchased the Big Dipper building. The business was hit hard by COVID however diversifying to ice cream has helped. The IDA is assisting the business with some funding for building structural renovations due to water issues.

Other Business

President Holst reminded the Board Members that the Annual Fund Drive is underway and the online Donation Button is working.

Mr. Treadwell noted that the Annual Conflict of Interest Statement along with the Annual ABO Confidential Survey would be sent via e-mail.

Mr. LaMontagne noted that the Public Meetings Law remote meetings has been partially extended and doesn't necessarily apply to us. We are satisfying the law by publicizing the meeting and allowing guests to watch & listen in our offices.

ADJOURNMENT

On a motion by Mr. Greco, seconded by Mr. Anderson, the meeting was adjourned at 4:32 p.m.

Respectfully submitted,

Peter Cullinan
Secretary