

OPERATION OSWEGO COUNTY, INC.  
BOARD OF DIRECTORS MEETING  
44 West Bridge Street, Oswego  
December 9, 2024

PRESENT:

BEHLING	MASON	TASCARELLA
CULLINAN	PALM	TUCKER
DEMARS	PETER-CLARK	WEBER
GALLOWAY	PIERCE	WEAVER
GRECO	RANSOM	
HEFFRON	ROMAN	
HOLST	SHATRAU	

Ex-Officio: Dr. Nwosu

Staff: Alex Fitzpatrick, Kevin LaMontagne, Amber Miller, Karen Perwitz, and Austin Wheelock

Counsel: Kevin C. Caraccioli

Other: James D'Agostino & Mike Metzgar

President Cullinan called the meeting to order at 3:00 p.m.

President Cullinan listed the items in the Consent Agenda and asked if there were any reports in the Consent Agenda that anyone would like pulled out for further discussion. There were none.

CONSENT AGENDA

**On a motion by Ms. Holst, seconded by Mr. Behling, the Consent Agenda Items were approved, as follows: Board of Directors Meeting Minutes of September 9, 2024, Executive Committee Minutes of November 7, 2024, Real Estate Development Committee Minutes of September 12, 2024 and November 14, 2024 and Marketing & Development Committee Minutes of November 12, 2024.**

FINANCIALS

**Ms. Peter-Clark, assisted by Mr. LaMontagne, presented the OOC Financials as of September 30, 2024. Following a discussion, a motion by Ms. Peter-Clark, seconded by Mr. Galloway the OOC Financials as of September 30, 2024, were approved.**

**Ms. Peter-Clark, assisted by Mr. LaMontagne, presented the OOCF Financials as of September 30, 2024. Following a discussion, on a motion by Ms. Peter-Clark, seconded by Mr. Ransom, the OOCF Financials of September 30, 2024, were approved.**

TDO

Mr. D'Agostino and Mr. Mike Metzgar from Train, Develop, Optimize (TDO) gave a presentation on the not-for-profit organization and the programs and services they offer to manufacturing businesses throughout Central New York.

SUMMARY RESULTS OF CONFIDENTIAL EVALUATION OF BOARD PERFORMANCE

**Mr. Wheelock discussed an overview of the results of the survey required by the New York State Authorities Budget Office. Discussion was had regarding the improvements being shown over previous years, as well as concerns as well as ways to improve the experience for board members**

**filling out the document while maintaining confidentiality. On a motion by Mr. Weber, seconded by Mr. Tascarella, authorization to submit the results to the NYS ABO was given.**

15 CULVERT ST., LLC

**Mr. LaMontagne reviewed the request for an OOC Tourism and Hospitality Loan request of \$100,000 for a project in the Village of Phoenix. The project involves the renovation of property located in the Village of Phoenix, an approximately 8,200 sf, two story building. This project received loan approval from the Executive Committee at its November 7, 2024 meeting and is seeking ratification from the Board. Following a discussion, on a motion by Mr. Behling, seconded by Mr. Heffron, the approval of the \$100,000 OOC Tourism and Hospitality loan was ratified.**

OOO MAIN OFFICE RENOVATIONS PHASE 2

**Mr. Emmons discussed the plans for Phase 2 of the renovations being made to the Administrative Office Building. Phase 2 will include comprehensive lighting upgrades, ceiling system replacement and updating of employee offices. Following a discussion, on a motion by Mr. Galloway, seconded by Mr. Ransom, it was approved to seek RFPs for the Phase 2 work.**

OSWEGO COUNTY CDBG MICRO-ENTERPRISE GRANT PROGRAM

**Mr. Wheelock discussed the Oswego County CDBG Micro-Enterprise Grant Program. Operation Oswego County along with the County of Oswego would apply for the \$300,000 grant which would be administered through Operation Oswego County. On a motion by Ms. Weaver, seconded by Ms. Peter-Clark, approval was given to apply for the grant. On a motion by Mr. Tascarella, seconded by Ms. Tucker, approval was given for Operation Oswego County to administer the grant on behalf of the County if awarded.**

OOO 2025 STRATEGIC PLANNING & REBRAND

**Mr. Wheelock discussed the need for a board led Strategic Planning initiative in early 2025 with a board retreat in the March 2025 timeframe. Ms. Fitzpatrick discussed exploring a possible name change and a rebrand of the organization as part of the strategic planning initiative. Following a discussion, on a motion by Ms. Holst, seconded by Ms. Weaver, approval was given to explore a name change and rebrand of the organization.**

OOO 2025 BOARD DOCUMENT

**Mr. Wheelock and Mr. Cullinan discussed the 2025 Board Document presented to the Board. The document contains all pertinent information regarding the organization including the financial plan and all policies.**

EXECUTIVE DIRECTOR REPORT

**Mr. Wheelock discussed the third quarter Economic Development Activity report as well as current projects and initiatives including: the Oswego County Housing Needs Assessment and Development Study, the Oswego County Childcare Investment Fund, technical assistance to Village of Pulaski and Mexico for their Downtown Revitalization Initiative/New York Forward applications, technical assistance to Restore NY applications for projects in the Cities of Oswego and Fulton, an update on the ESD Consolidated Funding Application deadlines, Foreign Trade Zone #90 Event at SUNY Oswego, a FAST NY Grant submission for private infrastructure at the Oswego County Industrial Park Expansion site, and an update on the OOC Foundation Annual Support Initiative.**

NEXT MEETING

The next meeting of the OOC Board of Directors is scheduled for March 17, 2025.

ADJOURNMENT

**On a motion by Mr. Ransom, seconded by Mr. Palm, the meeting was adjourned at 4:40 p.m.**

Respectfully submitted,

Eric Behling  
Secretary