

OPERATION OSWEGO COUNTY, INC.  
BOARD OF DIRECTORS' MEETING  
CAYUGA COMMUNITY COLLEGE, FULTON NY  
December 8, 2025

PRESENT:

BEHLING	HEFFRON	ROMAN
CHETNEY	HOLST	SHARKEY IV
CULLINAN	MALONE	TASCARELLA
DEMARS	MASON	TUCKER
GALLOWAY	PETER-CLARK	WEBER
GILSON	PIERCE	WEAVER

Ex-Officio: Dr. Peter Nwosu

Staff: Kevin LaMontagne, Amber Miller, Karen Perwitz, and Austin Wheelock

Counsel: Kevin C. Caraccioli

President Cullinan called the meeting to order at 3:02 p.m.

President Cullinan listed the items in the Consent Agenda and asked if there were any reports in the Consent Agenda that anyone would like pulled out for further discussion. There were none.

CONSENT AGENDA

On a motion by Mr. Mason, seconded by Ms. Peter-Clark, the Consent Agenda Items were approved by unanimous vote of all present voting members except Ms. Weaver who was absent during the vote, as follows: Board of Director meeting minutes of September 8, 2025, and Executive Committee minutes of November 6 2025.

FINANCIALS

Mr. Tascarella presented the OOC Financials as of September 30, 2025. Following a discussion, on a motion by Mr. Gilson, seconded by Ms. Holst, the OOC Financials as of September 30, 2025, were approved by unanimous vote of all present voting members except Ms. Weaver who was absent during the vote.

Mr. Tascarella presented the OCCF Financials as of September 30, 2025. Following a discussion, on a motion by Mr. Roman, seconded by Mr. Malon e, the OCCF Financials as of June 30, 2025, were approved by unanimous vote of all present voting members except Ms. Weaver who was absent during the vote.

SUMMARY RESULTS OF CONFIDENTIAL EVALUATION OF BOARD PERFROMANCE

Chair Cullinan reviewed the Summary Results of Confidential Evaluation of Board Performance. Mr. Wheelock reported on the progress that has been made to address any concerns the board may have. Following a discussion, on a motion by Mr. Galloway, seconded by Ms. Tucker, the Summary Results of Confidential Evaluation of Board Performance approval was given to submit the results to the NYS ABO as required by unanimous vote by all voting members except Ms. Weaver who was absent during the vote.

STRATEGIC PLANNING

President Cullinan presented the final draft of the Operation Oswego County Strategic Plan 2025-2030. The board was asked to review the document and email President Cullinan and/or Austin Wheelock with thoughts or changes they would like to see made. Following the review, on a motion by Ms. Peter-Clark, seconded by Mr. Heffron, authorization was given to the Executive Committee to

finalize and approve the document at its January meeting by unanimous vote of all voting members except Ms. Weaver who was absent during the vote.

#### PAAA MEETING COMPLIANCE

Mr. Wheelock discussed Public Authority Accountability Act requirements that Operation Oswego County as a Local Development Corporation are required to follow. Mr. Wheelock referred to Ms. Perwitz for more detail on the requirements and changes to the structure of the board and committee meetings that would begin in January. A list of the requirements and how they pertain to the board and committees will be sent to the Board.

#### OOC OFFICE RENOVATION PHASE 2

Mr. Emmons discussed the progress of the renovations to the administrative office building of Operation Oswego County. The renovation is progressing on budget, due to unforeseen issues, the timeframe for the staff to return to the office has been pushed out until after the first of the year.

#### OOC HEALTHCARE PROGRAM CHANGES

Mr. Wheelock outlined healthcare changes taking place for 2026. With the rise in cost of healthcare, a change became necessary and Mr. Wheelock, on the advice of board members, took advantage of health benefit administration.

#### OOC/OOCF AUDIT SERVICES

Mr. LaMontagne reviewed the Audit Services RFP once again relating that the County of Oswego IDA had voted to award the RFP to Grossman St. Amour. It was reiterated the importance of both OOC and the IDA using the same CPA firm to keep uniformity and streamline work for the staff.

#### TYD ANNUAL SUPPORT INITIATIVE

Mr. Wheelock provided an update to the 2025 Annual Support Initiative. It was reported that the goal for 2025 was \$40,000 and that 83% of that goal has been made.

#### Q3 2025 Economic Development Activity Report

Mr. Wheelock presented the Q3 2025 Economic Development Activity Report for review by the Board. Within the report is a comprehensive update on all the activity within the 3<sup>rd</sup> quarter of the year.

#### EXECUTIVE DIRECTOR REPORT

Mr. Wheelock discussed provided a report on the following projects/initiatives: Q1 and Q2 2025 Economic Development Activity Report, SEMICON West, LMTOCIP Expansion Updates, Manufacturing Summit, Village of Pulaski \$10M DRI, Discovery Daycare Building, Nestle Site Redevelopment, Novelis, Business Expansion Center, Oswego County Micro-Enterprise Grant, Brownfield Summit and Nuclear Advocacy.

#### NEXT MEETING

The next meeting of the OOC Board of Directors is scheduled for March 16, 2026.

#### ADJOURNMENT

On a motion by Ms. Holst, seconded by Ms. Pierce, the meeting was adjourned at 4:38 p.m.

Respectfully submitted,

Eric Behling  
Secretary