

OPERATION OSWEGO COUNTY, INC.  
BOARD OF DIRECTORS MEETING  
44 West Bridge Street, Oswego  
May 6, 2024

PRESENT:

BENEDETTO	GILSON	TASCARELLA
BROADWELL	GRECO	WEBER
CULLINAN	MALONE	WEAVER
DEMARS	PETER-CLARK	
GALLOWAY	PIERCE	

Ex-Officio: None

Staff: Alex Fitzpatrick, Kevin LaMontagne, Amber Miller, Karen Perwitz, and Austin Wheelock

Counsel: Kevin C. Caraccioli

President Cullinan called the meeting to order at 3:03 p.m.

President Cullinan welcomed new staff member Amber Miller and 5 new board members.

President Cullinan listed the items in the Consent Agenda and asked if there were any reports in the Consent Agenda that anyone would like pulled out for further discussion. There were none.

CONSENT AGENDA

**On a motion by Ms. Peter-Clark, seconded by Mr. Ransom, the Consent Agenda Items were approved, as follows: Board of Directors Meeting Minutes of May 6 , 2024 and June 13, 2024, Executive Committee Minutes of August 15, 2024 and the slate of policies for reaffirmation: Accessibility Statement, Audit Committee Charter, Code of Ethics Policy, Conflict of Interest Policy, Consent Agenda Policy, Data Breach Policy & Procedure, Disposition of Property Guidelines, Finance Committee Charter, FOIL Policy, Governance Committee Charter, Internal Controls Policy, Investment Policy, Privacy Policy, Procurement Policy, SBA Employment Number Collection Policy, Sexual Harassment Policy, Use of Discretionary Funds Policy, Whistleblower Policy.**

FINANCIALS

**Mr. LaMontagne presented the OOC Financials as of June 30, 2024. Following a discussion, a motion by Ms. Peter-Clark, seconded by Mr. Broadwell the OOC Financials as of June 30, 2024, were approved.**

**Mr. LaMontagne presented the OOCF Financials as of June 30, 2024. Following a discussion, on a motion by Mr. Gilson, seconded by Mr. Greco, the OOCF Financials of June 30, 2024, were approved.**

WORKPLACE VIOLENCE PREVENTION POLICY

**Mr. Caraccioli presented the Workplace Violence Prevention Policy for approval. Following a discussion, on a motion by Ms. Peter-Clark, seconded by Mr. Tascarella, the Workplace Violence Prevention Policy was adopted.**

**Further follow-up will be done by Mr. Caraccioli to determine if tenants of buildings owned by OOC will be required to adopt a Workplace Violence Prevention Policy.**

CONFLICT OF INTEREST POLICY ANNUAL STATEMENT

Mr. Wheelock explained the Conflict of Interest Policy Annual Statement required to be signed by each board member.

OOO/IDA ADMINISTRATIVE SERVICES AGREEMENT

**Mr. Wheelock presented the OOC/IDA Administrative Services Agreement for 2025. Following a discussion, on a motion by Ms. Weaver, seconded by Mr. Tascarella, the OOC/IDA Administrative Services Agreement was approved.**

OOO 2025 BUDGET

**Mr. Wheelock presented the OOC 2025 Budget, following a discussion, on a motion by Ms. Peter-Clark, seconded by Mr. Galloway, the OOC 2025 Budget was approved.**

DELINQUENT COVID LOANS

**Mr. LaMontagne gave an overview of the delinquent COVID loans and the collection efforts surrounding them. Mr. LaMontagne requested permission to discharge the uncollectable debt. Following a discussion, on a motion by Mr. Gilson, seconded by Mr. Greco, it was approved to discharge the uncollectable debt of Gosek Electrical Company, LLC and Calamity Café, Inc..**

Q2 ECONOMIC DEVELOPMENT ACTIVITY REPORT

Mr. Wheelock reviewed the Q2 Economic Development Activity Report showcasing what took place in the second quarter of 2024. Mr. Wheelock also stated there will be additional sections added to future activity reports.

ECONOMIC DEVELOPMENT INITIATIVES

Mr. Wheelock discussed various economic development initiatives including: \$2.5 million U.S. EDA Grant approved for the LMTOCIP infrastructure, Empire State Development Community Investment Fund, DRI/NY Forward, Round 8, Oswego County Housing Study and the OOC Small Business Summit taking place on October 9, 2024

NEXT MEETING

December 9, 2024

ADJOURNMENT

**On a motion by Ms. Peter-Clark, seconded by Ms. Weaver, the meeting was adjourned at 4:13 p.m.**

Respectfully submitted,

Pete Cullinan  
President