

**Operation Oswego County, Inc. Board of Directors Meeting**  
**December 16, 2019**  
**Best Western – Lake Ontario Event and Conference Center**  
A G E N D A

- 1) Call to Order (Barb)
- 2) Notice of Meeting (Barb)
  - The Palladium Times – November 27, 2019
- 3) EJ USA Presentation
  - Tim McKernan, Facility Manager
- 4) NYS DOL Workforce CFA Presentation
  - Jason Chiesa, CNY Regional Rep DOL
- 5) Consent Agenda – (Barb)
  - Minutes of BOD (Portal) – September 16, 2019
  - Minutes of Real Estate Development Committee (Portal) – September 27, 2019
  - Minutes of Marketing & Development Committee (Portal) – October 23, 2019
  - Minutes of the Executive Committee (Portal) – November 21, 2019
  - **Approval Resolution for Consent Agenda**
- 6) Financials (G. Joyce)
  - OOC Financials July – September 2019
  - OOCF Financials July – September 2019
  - **Approval Resolution for Financials**
- 7) SBA 504 Updates (Kevin L.)
  - Independent Loan Review Report
  - **Approval Resolution for Independent Loan Review Report**
  - SBA SMART Review Analytical Review Report
  - Acknowledgment of Receipt of SMART Report
- 8) Summary Results of Confidential Evaluation of Board Performance (Barb)
  - Review
- 9) Policies for Annual Review (Kevin C.)
  - Conflict of Interest Policy
  - Procurement Policy
  - Use of Discretionary Funds Policy
  - Affirmation Statement for Conflict of Interest Policy
  - **Approval of Reaffirmation**
- 10) Sexual Harassment Policy (Kevin C.)
  - Resolution to Adopt as Recommended by the Executive Committee
  - **Resolution to Approve**
  - Record for Compliance Survey
- 11) 2020 Action Plan (Staff)
  - Review/Discussion
  - **Resolution to Approve and/or Amend**
- 12) Economic Development Projects (Mike)
  - 43 North Marina
  - Champlain Valley Specialty of NY
  - Universal Properties
  - Manufacturing Start-Up Facility
  - MacKenzie-Childs
  - Advanced Manufacturing Institute
  - Abundant Solar
  - 2019 CFA Projects
- 13) Other Business
- 14) Adjournment